

STEP 2 - ISSUANCE OF THE SUPERVISOR'S CONSENT

The candidate's file is analyzed by the Doctoral School / Department based on criteria concerning their previous academic activity, the level of language proficiency and the training capacity of the university.

In case of **Pre-enrolment Consent**, the complete file is sent to the Ministry of Education for the **Letter of Acceptance** to studies to be issued.

In case of **Refusal**, the candidate is informed by e-mail.

Notes: The only documents of study that will be considered are the ones issued by an accredited institution. Incomplete files will not be processed, and the processing fee will not be refunded.

STEP 3 - ISSUANCE OF THE LETTER OF ACCEPTANCE

In case of **Acceptance**, the original **Letter of Acceptance** to studies is sent to the university and then by TUCN to the address provided by the candidate, so that the mandatory **visa for studies** may be obtained.

In case of **Refusal**, the candidate is informed by e-mail.

STEP 4 - ENROLMENT

The candidate must submit the following original documents at IOSUD - TUCN:

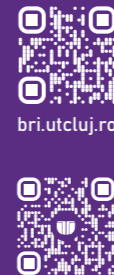
- Letter of Acceptance;
- all original documents included in the candidate's file (see **STEP 1**);
- 4 passport-size photos;
- bank receipt as proof of having paid the tuition fee for 9 months in advance for self-financed candidates;
- valid passport containing a valid **visa for studies**.

Details about **ADMISSION** are available at <http://bri.utcluj.ro/en/index.php>
- **ADMISSION - NON-EU Citizens**.

Details about **FEES** are available at <http://bri.utcluj.ro/en/index.php>
- **Useful Information - FEES**.



NON-EU SELF-FINANCED INTERNATIONAL STUDENTS ADMISSION DOCTORATE PROGRAMME



bri.utcluj.ro



ADMISSION CALENDAR

- April - July

STEP 1 - Online application

STEP 2 - Issuance of the Pre-Enrolment Consent from TUCN

- August - September

STEP 3 - Issuance of the Letter of Acceptance from the Ministry of Education

- September - October

STEP 4 - Enrolment by submitting the complete set of original documents at the IOSUD - TUCN

Notes: PhD candidates need to contact a TUCN supervisor prior to submitting the file online. The list is available on request at international@utcluj.ro. The entrance exam dates for PhD candidates will be established by IOSUD TUCN and extra documents may be required.

ADMISSION STEPS

STEP 1 - ONLINE APPLICATION

The candidate must complete the application form available on the **website**, pay the file processing fee available on the **website** and submit all the required documents **online** only.

The **candidate's file** should contain the following documents:

1. Birth certificate – copy **and** legalized translation¹;
2. Copy of the ID which states the permanent residence outside of Romania;
3. Copy of the passport;
4. The Application for the issuance of the letter of acceptance to studies filled in with CAPITAL LETTERS;
5. High School Graduation Diploma or its equivalent – copy **and** legalized translation¹, **authenticated**² by the authorities in the issuing country / High school graduation certificate – copy **and** legalized translation¹ – to be provided by the current year high school graduates;
6. Bachelor's Degree Diploma or its equivalent – copy **and** legalized translation¹, **authenticated**² by the authorities in the issuing country;
7. Master's Degree Diploma or its equivalent – copy **and** legalized translation¹, **authenticated**² by the authorities in the issuing country;
8. Transcripts of Records / Diploma Supplements – copy **and** legalized translation¹ for all years of studies (see lines 5, 6 and 7);
9. Language proficiency certificate: minimum B1 level for the Romanian language and minimum B2 level for English (CAMBRIDGE, IELTS, TOEFL, etc.), French (DELF), German (LCCI/ SPRACHDIPLOM, etc.);

10. Medical certificate¹ to certify that the candidate does not suffer from contagious diseases or from conditions that are incompatible with the prospective profession;
11. File processing fee receipt.

Note¹: In case the documents have not been originally issued in English, French or Romanian, legalized translations are required.

Note²: Original documents are to be authenticated with The Hague Apostille by **Competent Authorities** where applicable or they must be legalized / authenticated by the Ministry of Foreign Affairs from the issuing country and by the Embassy / Consular Office of Romania in the issuing country and the Romanian Ministry of Foreign Affairs in case they are issued in countries that are not signatory of The Hague Convention.

